



POTTAWATTAMIE
ARTS/CULTURE
ENTERTAINMENT

HOFF FAMILY ARTS & CULTURE CENTER

RENTAL INFORMATION





HOFF FAMILY ARTS & CULTURE CENTER

Centrally located in downtown Council Bluffs, the renovated historic building is paired with a new contemporary performing arts center and is conveniently close to hotels and nightlife.

- Renovated historic building paired with a new contemporary performing arts center creating unique spaces for events
- Original wood beams, bricks and wood floors make this the perfect space for weddings, business conferences and performances
- Multi-use facility with a 280-seat theater for live performances, classrooms, rehearsal areas, artists studios and more





POLINA & BOB SCHLOTT PERFORMING ARTS CENTER

The Polina & Bob Schlott Performing Arts Center boasts a 280-seat world-class theater considered to have some of the finest acoustics in the Midwest. The center offers a variety of events ranging from live performances to local dance productions and community theater groups. The flexible space provides the perfect backdrop for performers and the versatility is equally impressive. The multi-use facility offers space for corporate presentations and lectures, rehearsals, recordings, and live broadcasts.

- Seating Capacity: 280
- Full-service Box Office
- Performance space equipped with adaptable technical capabilities and professional technical staff
- Available add-ons: sound system, Wi-Fi, screen and projectors, assistance with linen rentals, valet parking

RENTAL RATES

House - \$2,000.00 | 3,435 square feet | 280 seating capacity

Stage - \$2,000.00 | 2,906 square feet | 213 capacity



MCCORMICK'S 1894

As a set piece for the dining experience, the Hoff Family Arts & Culture Center bar, cafe and event rental space is what sets us apart. The construction of steel post girders and exposed brick walls compliment excellent service, a full service bar and uniquely crafted menus from the region's largest incubator for food entrepreneurs.

- Total Capacity: 294
- Cafe and Bar Seating Capacity: 173
- Available for corporate dinners, presentations, conferences, meetings, private parties, dinners and receptions
- Features wrap-around patio seating with additional outdoor space
- Catering services available
- Performance services available

RENTAL RATE

Cafe & Bar- \$320.00 per hour | 2,221 square feet | 170 capacity





IOWA WEST FOUNDATION EVENT VENUE

The Iowa West Event Venue features a very open, yet flexible layout. The exposed brick inside and out dates back over 125 years creates a historic charm. With ample natural light out each window, this space is ideal for weddings, private parties, meetings, presentations and special events.

- Seating Capacity: 280 (includes cocktail area)
- 3,964 Square Feet
- Opens to wrap around patio with additional seating and outdoor space
- Catering services available
- Performance services available



RENTAL RATE

\$4,200.00 | Events longer than 6 hours

\$420.00 per hour | Events shorter than 6 hours



ANNE & JOHN P. NELSON EXHIBITION FLOOR

John & Anne Nelson Gallery presents a permanent Grant Wood exhibit along with the works of emerging and mid-career artists.

- Total capacity: 271
- 8,028 Square Feet
- Open space ideal for private parties, dinners and receptions
- Movable art gallery walls featuring permanent and rotating exhibits
- Catering services available
- Performance services available



RENTAL RATE

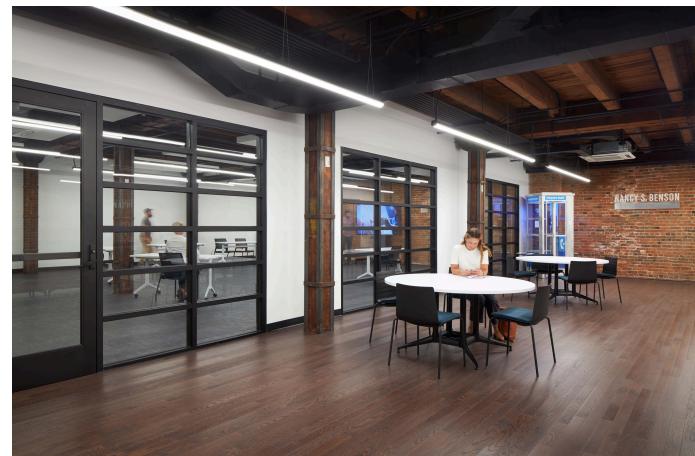
\$4,200.00 | Events longer than 6 hours

\$420.00 per hour | Events shorter than 6 hours



FACILITY RENTALS

Women's Dressing Room	\$25.00	100 square feet	16 capacity
Men's Dressing Room	\$25.00	50 square feet	8 capacity
Teaching Kitchen	\$500.00	514 square feet	35 capacity
Conference Room A	\$300.00	276 square feet	19 capacity
Conference Room B	\$300.00	177 square feet	13 capacity



IN HOUSE ADDITIONAL CHARGES



FURNITURE

(22) 72" round tables.....	\$0.00
(16) 6x30 rectangle tables.....	\$0.00
(15) 30" Cocktail tables.....	\$0.00
(232) Black banquet chairs.....	\$0.00

LINENS

(22) 132" Black round linens.....	\$14.00 each
(16) 6x30 Black rectangle linens.....	\$14.00 each
(15) 30" Black cocktail linens.....	\$14.00 each

LABOR

Set Up / Tear Down	\$24.00 per hour
Bartender	\$24.00 per hour
Banquet Server	\$24.00 per hour
Event Staff.....	\$24.00 per hour
Event Director.....	\$100.00 per hour

CLEANING

1st Floor Event Space	\$150.00
John & Anne Nelson Gallery ...	\$150.00
Theater Stage & House...	\$150.00
McCormick's 1894	\$50.00
Dressing Rooms	\$50.00

DIGITALS

TV Digitals	\$100.00
Projector	\$50.00

DAY BEFORE SET UP

Room Rental	\$500.00
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EQUIPMENT RENTAL CHARGES



If your event needs more equipment than what we have in house (listed on previous page), the following rental items are available

SMALL - WARES

10" Square Plate	\$0.75 each
7" Square Plate	\$0.75 each
6" Square Plate	\$0.75 each
11oz Small Bowl	\$0.75 each
8oz Small Bowl	\$0.75 each
4oz Sauce Cup.....	\$0.75 each

SILVERWARE

Dinner Fork.....	\$0.55 each
Salad Fork	\$0.55 each
Soup Spoon	\$0.55 each
Teaspoon	\$0.55 each
Dessert Spoon	\$0.55 each
Dessert Serving Set.....	\$0.55 each

TABLES

72" Round table.....	\$13.50 each
6x30 Rectangle table.....	\$9.50 each
30" Cocktail table.....	\$9.50 each

LINENS | ANY COLOR

132" Round linen.....	\$15.25 each
6x30 Rectangle linen.....	\$16.25 each
120" Cocktail linen.....	\$13.25 each
20x20 Visa napkins.....	\$0.60 each

CHAIRS

Black Samsonite.....	\$1.00 each
Chivari.....	\$7.50 each

DELIVERY FEE

Delivery fee for out sourced rentals....\$120.00

MCCORMICK'S 1894

\$1,000.00 BEVERAGE MINIMUM FOR EVENTS OVER 100 GUESTS

NON-ALCOHOLIC BEVERAGES

Bottled Water.....	\$4.00
Coffee	\$2.00
Iced Tea.....	\$4.00
Pepsi Products.....	\$3.50
Pepsi, Diet Pepsi, Dr Pepper, Mt Dew, Starry	

BOTTLED BEER

Domestic.....	\$6.00
Bud Light, Busch Light, Michelob Ultra,	
Busch Light N/A, Angry Orchard	
Imported.....	\$6.00
Corona, Guinness, Stella Artois	

DRAFT BEER



BBUSCH LIGHT

Busch Light is brewed longer to create a lighter body and few calories while always delivering that classic taste.



Michelob Ultra

Michelob Ultra is a light lager brewed with the perfect balance of Herkules hops and wholesome grains, producing a light citrus aroma and a crisp, refreshing finish.



Councils' Kolsch (German Kolsch)

Name after our home community. Crisp, dry, easy drinking, and refreshing. Golden straw color. Minimal hop flavor and aroma



Floyd the Barbarian (Session IPA)

Inspired by Nirvana + a yeast strain called 'Barbarian'. An easy drinking, cloudy, hazy, session IPA. 100% Citra hops adds citrus, orange, and grapefruit character.



Blufftown Brown Ale (American Brown)

This brown ale is malty, chocolaty, and nutty with a healthy amount of Pacific Northwest hops for a very well balanced yet slightly complex American Brown Ale.



Kros Strain Fairy Nectar IPA

Aromatic hops and notes of grapefruit, mango and tropical goodness fill this tasty IPA. Leaving very little bitterness behind.

BAR PACKAGES

\$1,000.00 beverage minimum for events over 100 guests

All beverages are required to come from PACE

Only PACE staff is allowed to serve alcohol

PACE allows rentals to customize a package that fits their budget. A popular trend has been setting a specific dollar amount to cover beer, wine & soda for guests until the limit has been hit. This ensures you stay within your budget. We will work with you to create the perfect package. Kegs available upon request & availability

TIER 1 LIQUOR

BOURBON Jim Beam

GIN Gilbey's

LIQUEURS Paramount Amaretto,
Peach Schnapps
Blackberry Brandy

RUM Bacardi, Captain
Morgan

TEQUILA Jose Cuervo

VODKA UV Blue, New
Amsterdam

WHISKEY Canadian Club,
Seagram's 7
Dewar's

TIER 2 LIQUOR

BOURBON Ezra Brooks

GIN Tanqueray,
Bombay Sapphire

LIQUEURS Paramount Amaretto,
Peach Schnapps
Blackberry Brandy

RUM Bacardi, Captain
Morgan

TEQUILA Hornitos

VODKA Absolut Citron,
Absolut Mandarin,
Stoli Blueberry
Tito's

WHISKEY Jack Daniels

SCOTCH Glenlivet

TIER 3 LIQUOR

BOURBON Basil Hayden,
Bulleit, Maker's
Mark, Woodford
Reserve

GIN Hendrick's

LIQUEURS Paramount Amaretto,
Peach Schnapps
Blackberry Brandy

RUM Malibu

TEQUILA Patron Silver

VODKA Grey Goose

WHISKEY Crown Royal,
Jameson, Crown
Royal Apple,
Skrewball Peanut
Butter

SCOTCH Glenfiddich

RYE Bulleit 95,
Templeton 4yr

WINE: INCLUDED IN ALL TIERS

Cabernet Sauvignon, Pinot Noir, Chardonnay, Moscato, Pinot Grigio, Sauvignon Blanc



KITCHEN COUNCIL

CATERING

PACE has partnered with Kitchen Council to provide on-site Catering for our couples. Kitchen Council is a food startup incubator designed to lower barriers to market entry for food entrepreneurs. Through shared commercial kitchen space at PACE and accelerator programming, Kitchen Council aims to increase the startup success and expand inclusivity into “the new food economy” Outside Catering is allowed. Buyout fee is applied according to guest count & is applied to your final PACE invoice.

FOR BOOKING INFORMATION PLEASE CONTACT:

Bitsy Wells | Event Director

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Council Bluffs, IA 51501

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www.PACEartsiowa.org

